



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
Room 372, Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montano

VICE CHAIRPERSON
Mrs. Helen H. Stathatos

Mr. Frank S. Bacio
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **NOVEMBER 1, 2006**

CALL TO ORDER

Chair Montano called the meeting to order at 10:00 a.m.

OPENING CEREMONIES

Chair Montano led the pledge of allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montano
Vice Chair Helen H. Stathatos
Frank Bacio
Vito Cannella
Rita Hall
John A. Hammargren
Carl E. Moore

Others Present

Jim Corbett, Assistant Chief, Commission Services Division
Audra Galang, Commission Services Staff

CHAIR'S REPORT

Chair Montano shared with the Commissioners the letter from Commissioner Cannella asking for a donation to help support his annual Christmas Party for people with disabilities. It will be held on December 10, 2006 at the Holy Redeemer Catholic Church in Montrose, CA. She encouraged everyone to share.

On motion of Commissioner Hammargren, seconded by Vice Chair Stathatos, and unanimously carried, the Commission voted to donate \$100 to Commissioner Cannella's event out of the Commission's Charitable Fund.

Chair Montano requested staff to buy two sympathy cards for the fallen US Forest Service Firefighters Daniel Hoover-Najera, Pablo Cerda, Mark Loutzenhiser, Jess McLean and Jason McKay, who lost their lives on October 25, 2006 in the Esperanza fire. The other card is for Assemblywoman Karen Bass on the tragic loss of her daughter and son-in-law in a car accident.

Chair Montano reported the NEXUS ICAN Training Conference, which she and other Commissioners attended was excellent. All were very impressed with the speakers especially Mr. John Walsh. After a short discussion, she recommended that it be mandatory for all the Commissioners to go to the NEXUS/ICAN Training Conference next year.

Chair Montano requested staff to print more Commission brochures for the next meeting.

She also reported that the Sybil Brand Commission's Christmas Luncheon was changed to Thursday, December 7, 2006 at 12:00 noon after the regular weekly meeting.

TREASURER'S REPORT

Commissioner Bacio reported the current balance of the Commission's Charitable Fund is \$1,199.00, as of October 31, 2006.

APPROVAL OF OCTOBER 25, 2006 MINUTES

On motion of Commissioner Hammargren, seconded by Vice Chair Stathatos, and unanimously carried, the minutes of October 25, 2006 were approved with the following corrections:

ROUNDTABLE DISCUSSIONS

SHERIFF'S DEPARTMENT, second paragraph She also reported that the funding for the Sybil Brand Academy ~~Institute~~ is three to four years away. The academy will ~~be available~~ **be moved to Biscailuz Center** next spring because of facility issues and the Antelope Valley Academy will be opening next month. ~~With six academy classes of 400 to 500 trainees at a time.~~ The main academy will have six classes of 400 to 500 trainees at a time.

PROBATION DEPARTMENT

4. ...but only a couples are substantiated.

APPROVAL OF OCTOBER 18, 2006 MINUTES MEETING

Page 2, Affirmative Action Group Home – 1, #1 ADD: Chair Montano gave a 5-page list of items of concern entitled, "AAPUL" (see attached) and **in addition they purchased** ~~found~~ three computers and three laptops that are in addition to everything else.

STAFF REPORT

Mr. Corbett, staff reported the following:

1. The Auditor-Controller requested Commissioners to submit their time sheet on the last day of the month. There will be no more grace period of five days.
2. Chair Montano signed the letter to DCFS requesting regular staff attendance at Business Meetings and Quarterly Roundtable Meetings.
3. The CCL Children's Rights and Food Service Regulations were shared with the Commissioners.

CORRESPONDENCE

There was none.

FACILITY/GROUP HOME INSPECTION REPORTS

Heritage Group Home #3 – 53, #1

Chair Montano and Commissioner Hammargren visited this facility on October 31, 2006 and found it is a very nice home with areas of concern. The kitchen sink needs repair. The two days supply of perishable goods was low. The emergency plan and emergency phone numbers were not posted.

Allen's Teen Care, Inc. – 2, #1

Chair Montano visited this facility on October 30, 2006 and found everything is in order and gave a rating of **Satisfactory**.

Children's Home of Southern California – 13, #2

Vice Chair Stathatos and Commissioner Cannella visited this facility on October 27, 2006, found everything is in order. The rating of **Satisfactory** was given.

Children's Home of Southern California – 13, #3

Vice Chair Stathatos and Commissioner Cannella visited this facility on October 30, 2006 and found everything is in order.

Children's Home of Southern California – 13, #5

Vice Chair Stathatos and Commissioner Cannella visited this facility on October 30, 2006, found everything is in order. Some minor areas of concern were found as follows: one bed's top sheet missing and many clothes need to be washed.

Mujeres Y Hombres Nobles School

(Probation School)

Commissioner Bacio visited this facility on October 26, 2006 and found it was the former site of LA Unified School District Skills Center. There is a probation officer on-site. The school is spacious, nicely decorated with students' art, clean and well run.

Dream Home Care #3

Commissioners Bacio and Hall visited this facility on October 31, 2006 and found it is a very lovely home, inside and outside. The escort, Ms. Davis is very knowledgeable and very friendly. They found minor areas of concern: the hall and the furnace need cleaning.

NEW BUSINESS/ANNOUNCEMENTS

Chair Montano shared inspection assignments with the Commissioners for the following week.

PUBLIC COMMENT

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There were none.

ADJOURNMENT

There being no further business, Chair Montano adjourned the meeting at 10:55 a.m. in memory of the five US Forest Service Firefighters, who tragically lost their lives on October 25, 2006 in the Esperanza fire.

Respectfully submitted,

Jim Corbett

Assistant Chief, Commission Services Division